

ORDER FOR SUPPLIES OR SERVICES										PAGE 1 OF 16	
1. CONTRACT PURCH ORDER/AGREEMENT NO. <div>DAAE07-03-P-0018</div>			2. DELIVERY ORDER/CALL NO.		3. DATE OF ORDER/CALL (YYYYMMDD) <div>2003MAY09</div>		4. REQUISITION/PURCH REQUEST NO. <div>SEE SCHEDULE</div>		5. PRIORITY <div>DOA4</div>		
6. ISSUED BY TACOM AMSTA-AQ-ADEAF DAVID FORSGREN (586)574-6880 WARREN, MICHIGAN 48397-5000 EMAIL: FORSGRED@TACOM.ARMY.MIL HTTP://CONTRACTING.TACOM.ARMY.MIL			CODE <div>W56HZV</div>		7. ADMINISTERED BY (If other than 6) DCMA DETROIT U.S. ARMY TANK & AUTOMOTIVE COMMAND (TACOM) ATTN: DCMAB-GJD WARREN, MI 48397-5000 <div>C NONE HQ0337</div>			CODE <div>S2305A</div>		8. DELIVERY FOB <div><input type="checkbox"/> DESTINATION</div> <div><input checked="" type="checkbox"/> OTHER (See Schedule if other)</div>	
9. CONTRACTOR <div>THE UNIVERSITY GROUP INC. 380 NORTH OLD WOODWARD SUITE 235 BIRMINGHAM, MI 48009</div>			CODE <div>1EGA8</div>		FACILITY		10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) <div>SEE SCHEDULE</div>			11. X IF BUSINESS IS <div><input type="checkbox"/> SMALL</div> <div><input type="checkbox"/> SMALL DISADVANTAGED</div> <div><input checked="" type="checkbox"/> WOMAN-OWNED</div>	
NAME AND ADDRESS <div>TYPE BUSINESS: Other Small Business Performing in U.S.</div>			12. DISCOUNT TERMS		13. MAIL INVOICES TO THE ADDRESS IN BLOCK <div>See Block 15</div>						
14. SHIP TO <div>SEE SCHEDULE</div>			CODE		15. PAYMENT WILL BE MADE BY DFAS - COLUMBUS CENTER DFAS-CO/NORTH ENTITLEMENT OPERATION P.O. BOX 182266 COLUMBUS OH 43218-2266			CODE <div>HQ0337</div>		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2	
16. TYPE OF ORDER		DELIVERY/ CALL		THIS DELIVERY ORDER IS ISSUED ON ANOTHER GOVERNMENT AGENCY OR IN ACCORDANCE WITH AND SUBJECT TO TERMS AND CONDITIONS OF ABOVE NUMBERED CONTRACT.							
PURCHASE		<div>X</div>		Reference your <input type="checkbox"/> Oral <input type="checkbox"/> Written Quotation _____, Dated _____. furnish the following on terms specified herein.							
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.											
<div style="display: flex; justify-content: space-between;"> <div>NAME OF CONTRACTOR</div> <div>SIGNATURE</div> <div>TYPED NAME AND TITLE</div> <div>DATE SIGNED (YYYYMMDD)</div> </div> <div><input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:</div>											
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE <div>SEE SCHEDULE</div>											
18. ITEM NO.		19. SCHEDULE OF SUPPLIES/SERVICE				20. QUANTITY ORDERED/ ACCEPTED*		21. UNIT	22. UNIT PRICE		23. AMOUNT
		SEE SCHEDULE CONTRACT TYPE: Firm-Fixed-Price KIND OF CONTRACT: Service Contracts									
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA MARCIA CZAR /SIGNED/ CZARM@TACOM.ARMY.MIL (586)574-6278 BY: _____ CONTRACTING/ORDERING OFFICER					25. TOTAL <div>\$68,550.00</div>		26. DIFFERENCES
27a. QUANTITY IN COLUMN 20 HAS BEEN <div><input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO CONTRACT EXCEPT AS NOTED</div>											
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE						c. DATE (YYYYMMDD)		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE			
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE						28. SHIP. NO. <div><input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL</div>		29. D.O. VOUCHER NO.		30. INITIALS	
f. TELEPHONE NUMBER			g. E-MAIL ADDRESS			31. PAYMENT <div><input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL</div>		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR	
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.								34. CHECK NUMBER			
a. DATE (YYYYMMDD)			b. SIGNATURE AND TITLE OF CERTIFYING OFFICER							35. BILL OF LADING NO.	
37. RECEIVED AT		38. RECEIVED BY (Print)		39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NUMBER		42. S/R VOUCHER NO.	

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SUPPLEMENTAL INFORMATION

	<u>Regulatory Cite</u>	<u>Title</u>	<u>Date</u>
1	52.204-4016 (TACOM)	TACOM-WARREN ELECTRONIC CONTRACTING	MAR/2001

(a) TACOM is now operating in an electronic contracting environment. All TACOM solicitations and awards are now distributed on the TACOM Warren Business Opportunities web page (<http://contracting.tacom.army.mil/opportunity.htm>) and are no longer available in hard copy. The TDPs and other documents, when available electronically, will be an attachment or linked to the solicitation package on the web. Please see submission guidelines at <http://contracting.tacom.army.mil/userguide.htm> and <http://contracting.tacom.army.mil/ebidnotice.htm> for more information. Any requirements included in the solicitation take precedence over guidance found on the TACOM contracting web page.

(b) You may need to use special software to view documents that we post on the home page. This viewing software is freeware, available for download at no cost from commercial web sites like Microsoft and Adobe. In cases where such software is required, we provide a link from our page to the commercial site where the software is available. Once you arrive at the software developer's site, follow their instructions to download the free viewer. You then can return to the TACOM home page.

(c) You are required to submit your offer, bid, or quote electronically. See the provision entitled "Electronic Offers (or 'Quotes' or 'Bids') Required in Response to This Solicitation (or 'Request for Quotations')" for more specific information.

(d) Any award issued as a result of this solicitation will be distributed electronically. Awards posted on the TACOM Warren Business Opportunities web page represent complete OFFICIAL copies of contract awards.

(e) If you have questions or need help in using the Acquisition Center Home Page, call our Electronic Contracting Help Desk at (586) 574-7059, or send an email message to: acqcenweb@tacom.army.mil

(f) If you have questions about the content of any specific item posted on our home page, please call the buyer or point of contact listed for the item. Additional help is available to small businesses from Government-funded Electronic Commerce Regional Centers (ECRCs) to implement EDI. Information on ECRC is available at <http://www.ecrc.ctc.com>

[End of Clause]

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	SUPPLIES OR SERVICES AND PRICES/COSTS				
0001	SECURITY CLASS: Unclassified				
0001AA	<div>SERVICES LINE ITEM</div> <div>NOUN: EFFECT OF BUILDING TSV IN USA PRON: E132C326EH PRON AMD: 01 ACRN: AA AMS CD: 65480446100</div> <div>NOUN: STUDY TO EXAMINE THE AFFECT ON THE UNITED STATES SHIPBUILDING INDUSTRY BY BUILDING THE THEATER SUPPORT VESSEL (TSV) IN AMERICA. THIS CLIN IS THE FIRST MAJOR DELIVERABLE REPORT IN ACCORDANCE WITH STATEMENT OF WORK PARAGRAPH C.3, AND CONTRACT DATA REQUIREMENTS LIST DD FORM 1423.</div> <div>(End of narrative B001)</div> <div>Inspection and Acceptance INSPECTION: Destination ACCEPTANCE: Destination</div> <div>Deliveries or Performance DLVR SCH </div>				

Name of Offeror or Contractor: THE UNIVERSITY GROUP INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001AC	INSPECTION: DestinationACCEPTANCE: Destination <u>Deliveries or Performance</u> DLVR SCHPERF COMPL <u>REL CD</u> <u>QUANTITY</u> <u>DATE</u> 001008-JUL-2003 \$20,000.00				
	<u>SERVICES LINE ITEM</u>				\$20,000.00
	NOUN: EFFECT OF BUILDING TSV IN USA PRON: EL32C326EHPRON AMD: 01ACRN: AA AMS CD: 65480446100 NOUN: STUDY TO EXAMINE THE AFFECT ON THE UNITED STATES SHIPBUILDING INDUSTRY BY BUILDING THE THEATER SUPPORT VESSEL (TSV) IN AMERICA. THIS CLIN IS THE FINAL DELIVERABLE REPORT IN ACCORDANCE WITH STATEMENT OF WORK PARAGRAPH C.3, AND CONTRACT DATA REQUIREMENTS LIST DD FORM 1423. (End of narrative B001) <u>Inspection and Acceptance</u> INSPECTION: DestinationACCEPTANCE: Destination <u>Deliveries or Performance</u> DLVR SCHPERF COMPL <u>REL CD</u> <u>QUANTITY</u> <u>DATE</u> 001007-AUG-2003 \$20,000.00				
0002	<u>DATA ITEM</u> SECURITY CLASS: Unclassified				
A001	<u>DATA ITEM</u> SECURITY CLASS: Unclassified MONTHLY PROGRESS REPORTS IN ACCORDANCE WITH			\$** NSP **	\$** NSP **

Name of Offeror or Contractor: THE UNIVERSITY GROUP INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	DD FORM 1423 IN SECTION J AND PARAGRAPH C.3 IN THE STATEMENT OF WORK. (End of narrative B001) <u>Inspection and Acceptance</u> INSPECTION: DestinationACCEPTANCE: Destination				
0003	SECURITY CLASS: Unclassified				
0003AA	<u>SERVICES LINE ITEM</u> NOUN: TSV PROGRAM TRAVEL PRON: E132C264EHPRON AMD: 02ACRN: AB AMS CD: 65480446100 NOUN: TSV PROGRAM TRAVEL IN ACCORDANCE WITH STATEMENT OF WORK PARAGRAPH C.10. THIS IS A COST REIMBURSABLE CLIN. CONTRACTOR TRAVEL EXPENSES SHALL NOT EXCEED THE TOTAL AMOUNT OF FUNDS AVAILABLE ON THIS CLIN. CONTRACTOR SHALL NOTIFY THE PROCURING CONTRACTING OFFICER ONCE APPROXIMATELY 75% OF THIS CEILING AMOUNT IS REACHED. (End of narrative B001) <u>Inspection and Acceptance</u> INSPECTION: DestinationACCEPTANCE: Destination <u>Deliveries or Performance</u> DLVR SCHPERF COMPL <u>REL CD</u> <u>QUANTITY</u> <u>DATE</u> 001003-AUG-2003 \$8,550.00				\$8,550.00

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DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

STATEMENT OF WORK

C.1 Background: The Force Projection office is the manager of the Theater Support Vessel (TSV). The TSV is a key combat power and distribution enabler, by providing the means to move requirements to the right place, in time, and in the right quantities. In recent years, the United States shipbuilding industrial base has become weak. More than 60 shipyards have gone out of business in the last 40 years, eliminating over 200,000 jobs. The U.S. Army is considering building for lease 12 TSVs and will involve at least two United States Shipbuilders.

C.2 Objective and Scope: The University Group, Inc., along with its supplier partners, the United States Business and Industrial Council, Argonne National Laboratory's Transportation Technology R&D Center and Northrop Grumman IT, will conduct a study. The study will examine the affect on the U.S. shipbuilding industry by building the TSV in America. The contractor shall accomplish the following objectives:

The starting point will be to build upon the U.S. Department of Commerce work already done in this area. The Department of Commerce Office of Strategic Industries and Economic Security has conducted exhaustive studies in the shipbuilding and repair industries. Completed in May, 2001, the data are relatively recent and can be analyzed, again, looking at the economic impact on the shipbuilding industry of building the TSV in the United States. If additional data are required to be gathered, the statutory authority of the Department of Commerce Office will work with the University Group on behalf of the U.S. Army to gather the needed data.

Four phases of work:

- Phase I - Define the Methodology Required
- Phase II - Collect the Data Needed\
- Phase III - Analyze the Data Collected and Integrate into Data Already Collected and Analyzed.
- Phase IV - Prepare Reports and Presentations

Phase I of the study will be to develop the best methodology to conduct the study based on the current data resident within the U.S. Department of Commerce Office of Strategic Industries and Economic Security.

Phase II will acquire necessary data that does not exist, but are needed.

Phase III will analyze the data acquired and integrate those data into the data of the previous study.

Phase IV will write a final report and executive level briefing to the Army that will include a summary of the analysis results.

C.3 Deliverables: The contractor shall provide two major reports and one final report within a three month period.

C.4 Milestones:

- Start of Work: 6 May 2003
- Deliverables: First major report 30 days after contract
- Second major report 60 days after contract
- Final report 90 days after contract.

C.5 Cost: Total \$68,550.00 includes \$60,000 Firm Fixed Price for labor, plus \$8,550.00 Cost Reimbursable for travel.

C.6 Control Procedures: The progress and quality of contract work will be controlled through a review of the reports in contractor format to the project management office.

C.7 Performance Certifier: The performance certifier for this contract will be Sonya Stone, SFAE-CSS-FP, telephone number (586) 574-6915.

C.8 In accomplishing the effort under the purchase order, the contractor agrees not to duplicate or otherwise provide efforts, present or future, required to be performed under other Government contracts.

C.9 No effort under the purchase order shall constitute personal services. If the contractor feels that any effort appears to be personal services, the contractor shall immediately contract the Procuring Contracting Officer (PCO).

C.10 Program Travel:

C.10.1 The Government anticipates that the contractor will be required to travel within the Continental United States during the contract performance period to gather data for the study. The Government anticipates 6 trips to Washington, D.C., and 3 trips to

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interview key shipbuilders.

C.10.2 Reimbursement of per diem costs shall not exceed the maximum standard CONUS per diem rates specified in the Joint Travel Regulations (JTR). Downward adjustments to the maximum standard CONUS per diem rates may be made on partial travel days (e.g.day of departure and return) based on the JTR.

C.10.3 Reimbursement of airfare transportation costs shall be based on actual costs incurred.

C.10.4 Contractor travel expenses shall not exceed the ceiling amount of CLIN 0003AA.

C.10.5 Contractor shall notify the Procuring Contracting Officer (PCO) once approximately 75% of the ceiling amount of CLIN 0003AA is reached.

*** END OF NARRATIVE C 001 ***

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CONTRACT ADMINISTRATION DATA

								JOB				
LINE	PRON/	OBLG						ORDER	ACCOUNTING		OBLIGATED	
ITEM	AMS CD	ACRN	STAT	ACCOUNTING CLASSIFICATION				NUMBER	STATION		AMOUNT	
0001AA	E132C326EH	AA	1	21	32040000031C1C09P6548042512	S20113		32C326	W56HZV	\$	20,000.00	
65480446100												
0001AB	E132C326EH	AA	1	21	32040000031C1C09P6548042512	S20113		32C326	W56HZV	\$	20,000.00	
65480446100												
0001AC	E132C326EH	AA	1	21	32040000031C1C09P6548042512	S20113		32C326	W56HZV	\$	20,000.00	
65480446100												
0003AA	E132C264EH	AB	1	21	32040000031C1C09P654804255Y	S20113		32C264	W56HZV	\$	8,550.00	
65480446100												
										TOTAL	\$	68,550.00

SERVICE						ACCOUNTING	OBLIGATED
<u>NAME</u>	<u>TOTAL BY ACRN</u>	<u>ACCOUNTING CLASSIFICATION</u>				<u>STATION</u>	<u>AMOUNT</u>
Army	AA	21	32040000031C1C09P6548042512	S20113		W56HZV	\$ 60,000.00
Army	AB	21	32040000031C1C09P654804255Y	S20113		W56HZV	\$ <u>8,550.00</u>
						TOTAL	\$ 68,550.00

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CONTRACT CLAUSES

2	52.222-21	PROHIBITION OF SEGREGATED FACILITIES	FEB/1999
3	52.225-13	RESTRICTIONS ON CERTAIN FOREIGN PURCHASES	JUL/2000
4	52.232-33	PAYMENT BY ELECTRONIC FUNDS TRANSFER--CENTRAL CONTRACTOR REGISTRATION	MAY/1999
5	252.227-7013	RIGHTS IN TECHNICAL DATA --NONCOMMERCIAL ITEMS	NOV/1995
6	252.227-7016	RIGHTS IN BID OR PROPOSAL INFORMATION	JUN/1995
7	252.227-7017	IDENTIFICATION AND ASSERTION OF USE, RELEASE, OR DISCLOSURE RESTRICTIONS	JUN/1995
8	252.227-7030	TECHNICAL DATA--WITHHOLDING OF PAYMENT	MAR/2000
9	252.227-7036	DECLARATION OF TECHNICAL DATA CONFORMITY	JAN/1997
10	252.227-7037	VALIDATION OF RESTRICTIVE MARKINGS ON TECHNICAL DATA	SEP/1999
11	52.219-1	SMALL BUSINESS PROGRAM REPRESENTATIONS--ALTERNATE I dated APR 2002)	APR/2002

(a)

- (1) The North American Industry Classification System (NAICS) code for this acquisition is 541611.
- (2) The small business size standard is \$5m.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations.

- (1) The offeror represents as part of its offer that it [x] is, [] is not, a small business concern.

(2) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents, for general statistical purposes, that it [] is, [x] is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents as part of its offer that it [x] is, [] is not, a woman-owned small business concern.

(4) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents as part of its offer that it [] is, [x] is not, a veteran-owned small business concern.

(5) [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.] The offeror represents as part of its offer that it [] is, [x] is not, a service-disabled veteran-owned small business concern.

(6) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents, as part of its offer, that -

(i) It [] is, [x] is not, a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and

(ii) It [] is, [x] is not, a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(6)(i) of this provision is accurate of the HUBZone small business concern or concerns that are participating in the joint venture. [The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture]: _____

Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(7) [Complete if offeror represented itself as disadvantaged in paragraph (b)(2) of this provision.] The offeror shall check the category in which its ownership falls:

- [] Black American.
- [] Hispanic American.
- [] Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).
- [] Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore,

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Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

- [] Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).
- [] Individual/concern, other than one of the preceding.

(c) Definitions. As used in this provision--

"Service-disabled veteran-owned small business concern"--

(1) Means a small business concern-

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern," means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

"Veteran-owned small business concern" means a small business concern-

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall --

(i) Be punished by imposition of fine, imprisonment, or both;

(ii) Be subject to administrative remedies, including suspension and debarment; and

(iii) Be ineligible for participation in programs conducted under the authority of the Act.

[End of Provision]

12	52.204-4006	INCORPORATION OF TACOM MASTER SOLICITATION FOR SIMPLIFIED	MAY/2000
	(TACOM)	ACQUISITIONS AND DESIGNATION OF F.O.B. POINT	

(a) This Request for Quotation (RFQ) or Purchase Order (PO) incorporates by reference TACOM-Warren's Master Solicitation for Simplified Acquisitions with the same force and effect as though the clauses and provisions it contains were physically incorporated

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into this document. The version in effect at time of award is the version that applies to your purchase order.

- (b) The TACOM-Warren Master Solicitation for Simplified Acquisitions is available on our Electronic Contracting web page, which you can reach using the following URL address: <http://contracting.tacom.army.mil/opportunity.htm>
- (c) The clauses and provisions in Section I of the Master Solicitation apply to all TACOM-Warren RFQs and Purchase Orders that contain this clause. The clauses contained in Section II of the Master Solicitation applies in addition to those in Section I when the RFQ or PO specifies F.O.B. Origin.
- (d) We hereby specify that the required F.O.B. point for this acquisition is destination.
- (e) We will keep the Master Solicitation identified in this clause available on our Electronic Contracting web page during the entire period of performance of the purchase order. If the current Master Solicitation later is revised to incorporate a change in any of the clauses, the version specified in this clause will be retained, intact, in an archive area on our web page for continued reference and use.

[End of Clause]

13 52.204-3 TAXPAYER IDENTIFICATION OCT/1998

- (a) Definitions.
- (1) "Common parent," as used in this solicitation provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.
- (2) "Taxpayer Identification Number (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.
- (b) All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M and implementing regulations issued by the IRS. If the resulting contract is subject to the reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.
- (c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.
- (d) Taxpayer Identification Number (TIN).
- * TIN:38-280-2227_____.
- * TIN has been applied for.
- * TIN is not required because:
- * Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
- * Offeror is an agency or instrumentality of a foreign government;
- * Offeror is an agency or instrumentality of a Federal Government;
- * Other. State basis._____
- (e) Type of organization.
- * Sole proprietorship; x
- * Partnership;
- * Corporate entity (not tax-exempt):

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- * Corporate entity (tax-exempt):
- * Government entity (Federal, State, or local);
- * Foreign government;
- * International organization per 26 CFR 1.6049-4;
- * Other _____.

(f) Common Parent.

- * Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.
- * Name and TIN of common parent:

Name _____

TIN _____

[End of Provision]

14 52.222-22 PREVIOUS CONTRACTS AND COMPLIANCE REPORTS FEB/1999

The offeror represents that--

- (1) It [x] has [] has not

participated in a previous contract or subcontract subject to the EQUAL OPPORTUNITY clause of this solicitation;

- (2) It [] has
[x] has not

filed all required compliance reports; and

- (3) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards.

[End of Provision]

15 52.222-25 AFFIRMATIVE ACTION COMPLIANCE APR/1984

The offeror represents that

- ```
(1) It [x] has developed and has on file
 [] has not developed and does not have on file,
```

at each establishment, affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2), or

- (2) It [x ] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

[End of Provision]

|    |                        |                                                         |          |
|----|------------------------|---------------------------------------------------------|----------|
| 16 | 52.204-4007<br>(TACOM) | OFFEROR'S DATAFAX NUMBER, E-MAIL ADDRESS, AND CAGE CODE | MAY/2000 |
|----|------------------------|---------------------------------------------------------|----------|

(a) If you have a company data fax number, please provide it on the following line: (248) 645-2271

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| Name of Offeror or Contractor: THE UNIVERSITY GROUP INC. |                                                                                 |               |

(b) If you have a company Internet address that we can use in the future when sending out electronic notices and possibly solicitations, please provide the complete e-mail address on the following line: SHEILARR@AOL.COM

(c) Provide your CAGE (Contractor And Government Entity) code here: 1EGA8

[End of Provision]

17            52.204-4009            MANDATORY USE OF CONTRACTOR TO GOVERNMENT ELECTRONIC COMMUNICATION            JUN/1999  
(TACOM)

(a) All references in the contract to the submission of written documentation shall mean electronic submission. All electronic submissions shall be in the formats and media described in the "Electronic Quotations/Offers/Bids Required in Response to this Request for Quotations/Proposals/Bids" clause elsewhere in this document. (See Section K for commercial acquisitions, Section L for RFPs, and Section I for RFQs.)

(b) This shall include all written unclassified communications between the Government and the Contractor except contract awards and contract modifications which shall be posted on the internet. Return receipt shall be used if a commercial application is available. Classified information shall be handled in full accordance with the appropriate security requirements.

(c) In order to be contractually binding, all Government communications requiring a Contracting Officer signature must be sent from the Contracting Officer's e-mail address. The Contractor shall designate the personnel with signature authority who can contractually bind the contractor. All binding contractor communication shall be sent from this contractor e-mail address(es).

(d) Upon award, the Contractor shall provide the Contracting Officer with a list of e-mail addresses for all administrative and technical personnel assigned to this contract.

(e) Unless exempted by the Procuring Contracting Officer in writing, all unclassified written communication after contract award shall be transmitted electronically.

[End of Clause]

18            52.213-4007            QUOTER REPRESENTATIONS (REQUEST FOR QUOTATIONS)            FEB/1998  
(TACOM)

(a) As part of this quotation, we represent as the quoter that we--

[ ] Do  
[x] Do Not

anticipate that any supplies will be transported by sea in the performance of any purchase order resulting from this quotation.

(b) The term supplies is defined in the Transportation of Supplies by Sea clause, in DFARS 252.247-7023 to include all materials and components that, when purchased and transported by sea, are intended for use in items to be sold to the Government under this purchase order.

[End of Clause]

19            52.213-4859            ELECTRONIC QUOTATIONS REQUIRED IN RESPONSE TO THIS REQUEST FOR            DEC/2002  
(TACOM)            QUOTATIONS (TACOM)

(a) You must submit your quotation via paperless electronic media (See paragraph (b) below.). Quotations submitted in paper form are unacceptable. Unless paper copies are specifically requested elsewhere in this solicitation, you must submit your electronic quotation, and any supplemental information (such as spreadsheets, backup data, technical information), using any of the following electronic formats:

(1) Files readable using these Microsoft\* 97 Office Products (TACOM can currently read Office 97\* and lower.): Word, Excel, PowerPoint, or Access. Spreadsheets must be sent in a format that includes all formulae, macro and format information. Print image is not acceptable. Executable files, other than self-extracting compressed files, are unacceptable.

(2) Files in Adobe PDF (Portable Document Format). Scanners should be set to 200 dots per inch.

|                                                                 |                                                                                                             |                      |
|-----------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|----------------------|
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(3) Files in HTML (Hypertext Markup Language). HTML documents must not contain active inks to live Internet sites or pages. All linked information must be contained within your electronic quotation and be accessible offline.

(4) Other electronic formats. Before preparing your quotation in any other electronic format, please e-mail the buyer identified in Block 5(b) of the SF 18 cover sheet, with e-mail copy-furnished to amsta-idq@tacom.army.mil, to obtain a decision as to the format's acceptability. This e-mail must be received by the buyer not later than ten calendar days before the due date for quotations. Failure to e-mail the buyer within this timeframe to seek an alternate format's acceptability may result in non-consideration of your quotation. All alternate methods must be at no cost to the Government.

Note: The above formats may be submitted in compressed form using self-extracting files. Executable files other than self-extracting compressed files are unacceptable.

(b) Acceptable media: 100 or 250 megabyte Zip\*-disk, 3 1/2 inch disk, 650 megabyte CD ROM, E-mail, or datafax. You must identify the software application, and version, that you used to create each file submitted. The word "datafax" used in this clause means "facsimile" as defined at FAR 52.215-5.

(1) 100 or 250 MEGABYTE ZIP\*-DISK, 3 1/2 INCH DISK, or 650 MEGABYTE CD ROM via U.S. Mail or other carrier. Quoter shall label any and all submitted disks with the solicitation number and due date for quotations, and the quoter's name and address and contact phone number. In the event of multiple submitted quotations, place each quotation/submission on its own disk(s) (one quotation can comprise multiple disks). You must also submit only one quotation per envelope. Submit only one (1) of each disk (no additional copies required).

(2) E-mail. If you choose to use e-mail, ADDRESS YOUR QUOTATION TO THE BUYER identified in Block 5(b) of the SF18 cover sheet. THE SUBJECT LINE OF THE E-MAIL MUST READ "QUOTATION --[Request for Quotation number], [name of Company/offeror], DUE [due date]". Maximum size of each e-mail message shall be three and one-half (3.5) megabytes. Any compressed files must be self-extracting, and you must provide appropriate instructions. You may use multiple e-mail messages for each quotation, however, you must annotate the subject lines as described above for each message, and number them in this manner: "Message 1 of 3, 2 of 3, 3 of 3".

(3) DATAFAX. Faxed offers MUST BE SENT TO TACOM'S NETWORK FAX SERVER ON 1-586-574-5527. Paper faxes are not acceptable. Transmit only one quotation for each datafax transaction. Clearly identify the quotation as such on your fax cover page or via your PC, include your company's name, and state the proper internal TACOM address: the buyer's e-mail address found on the front page of the solicitation. Quoters may send a fax using a personal computer or standalone fax machine, but it must be sent to the above number. If you use a standalone fax machine, you won't receive a confirmation of receipt. See paragraph (e) below for the minimum requirements of your offer. Maximum size of datafax quotations is three and one-half megabytes (3.5MB), the same limitation as that for e-mail quotations. For your datafax, use the same subject line as that for e-mails as indicated above: "OFFER--[solicitation number], [name of your Company/offeror], CLOSES [closing date]".

Unless specifically instructed otherwise in this solicitation, select only one medium by which to transmit each quotation. For instance, do not submit a quotation via 100 or 250 megabyte Zip\*-disk AND e-mail.

(c) Security Note: If you choose to password-protect access to your quotation, you must provide the password to TACOM at least ten days prior to submitting the protected file. Contact the buyer to arrange a means of providing the password. Passwords used only for the purpose of write protecting files need not be provided.

(d) Electronic quotations should include, as a minimum:

- (1) The SF18 cover sheet filled out, or equivalent information.
- (2) All applicable fill-in provisions, filled in. You may find Word versions of these provisions requiring your fill-in on our TACOM Business Opportunities webpage (<http://contracting.tacom.army.mil/mastersol/sectionk.htm>). You can fill them in and attach them to your quote. See the solicitation for which provisions are required.
- (3) A statement of agreement to all the terms, conditions, and provisions of this Request for Quotations.
- (4) Any other information required by the Request for Quotations.
- (e) Quoters shall make every effort to ensure that their quotation is virus-free.

\*Registered trademark

[End of provision]

|                           |                                                                                                             |                      |
|---------------------------|-------------------------------------------------------------------------------------------------------------|----------------------|
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**Name of Offeror or Contractor:** THE UNIVERSITY GROUP INC.

|    |                        |             |          |
|----|------------------------|-------------|----------|
| 20 | 52.214-4003<br>(TACOM) | ALL OR NONE | JUN/1985 |
|----|------------------------|-------------|----------|

Only one award will be made as a result of this solicitation. Offers must be submitted for the total quantity of all the items listed. Offers for less than the total quantities of all the items will not be considered.

[End of Clause]

|    |                        |                                               |          |
|----|------------------------|-----------------------------------------------|----------|
| 21 | 52.246-4009<br>(TACOM) | INSPECTION AND ACCEPTANCE POINTS: DESTINATION | FEB/1995 |
|----|------------------------|-----------------------------------------------|----------|

Inspection and acceptance of supplies offered under this purchase order shall take place as specified here. Inspection: DESTINATION Acceptance: DESTINATION.

[End of Clause]

|    |                        |                               |          |
|----|------------------------|-------------------------------|----------|
| 22 | 52.246-4026<br>(TACOM) | LOCAL ADDRESS FOR DD FORM 250 | MAR/2002 |
|----|------------------------|-------------------------------|----------|

(a) The contractor must provide a copy of each Material Inspection and Receiving Report (DD 250) pertaining to this contract, to the addresses given below, using either of the following methods:

(1) Our first preference is for you to use electronic mail (e-mail), using the following e-mail address:

DD250@tacom.army.mil

(2) Our second preference is for you to use data facsimile (datafax) transmission, using this fax number:

(586) 574-7552 and use "DD250 mailbox" in the "to:" block of your fax cover or header sheet.

In either method, do not mix DD250s from more than one contract in a single transmission. That is, you may submit multiple DD250s in a single transmission, but they must all be against the same contract.

(b) These copies meet the requirements for the Purchasing Office copy and the Army Inventory Control Manager copy listed in tables 1 and 2 of DFARS Appendix F.

(c) The DD250 form may be found, in three different formats, on the World Wide Web at <http://webl.whs.osd.mil/icdhome/DD-0999.htm>

[End of Clause]

|                                                          |                                           |               |
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LIST OF ATTACHMENTS

CONTRACT DATA REQUIREMENTS LIST

Form Approval OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

|                                |                     |                |
|--------------------------------|---------------------|----------------|
| A. CONTRACT LINE ITEM NO.:A001 | B. EXHIBIT:         | C. CATEGORY:   |
| D. SYSTEM/ITEM:                | E. CONTRACT/PR NO.: | F. CONTRACTOR: |

|                                                          |                                   |                                  |
|----------------------------------------------------------|-----------------------------------|----------------------------------|
| 1. DATA ITEM NO.: A001                                   |                                   |                                  |
| 2. TITLE OF DATA ITEM: TECHNICAL REPORT - STUDY/SERVICES |                                   |                                  |
| 3. SUBTITLE:                                             |                                   |                                  |
| 4. AUTHORITY: DI-MISC-80508A                             | 5. CONTRACT REFERENCE: C.6.3      | 6. REQUIRING OFFICE: SFAE-CSS-FP |
| 7. DD 250 REQ: DD                                        | 8. APP CODE:                      | 9. DIST. STATEMENT REQUIRED:     |
| 10.FREQUENCY: 1 TIME                                     | 11. AS OF DATE:                   |                                  |
| 12.DATE OF FIRST SUBMISSION: SEE BLK 16                  | 13. DATE OF SUBS. SUB: SEE BLK 16 |                                  |

|                                     |           |               |
|-------------------------------------|-----------|---------------|
| 14. DISTRIBUTION/ A. ADDRESSEES     | B. COPIES | DRAFT / FINAL |
| SFAE-CSS-FP (COL Genaro Dellarocco) | (one)     | 2 / 1         |
| (e-mail: Dellarog@tacom.army.mil)   |           |               |
| AMSTA-LC-CJEA (Yvette Thompson)     | (one)     | 2 / 1         |
| (e-mail: thompsoy@tacom.army.mil)   |           |               |
| 15. TOTAL                           | 4         | / 2           |

16. Remarks: Contractor format is acceptable. E-mail submission required. The total period of performance for this effort is 90 days after purchase order award. The contractor shall commence work in accordance with PCO authorization on 6 May 2003. The contractor shall provide two major reports and one final report. The first major report shall be submitted within 30 days after contract award. The second major report shall be submitted within 60 days after contract award. The final report shall be submitted 90 days after contract award. Contractor may be required to meet with COL Dellarocco in conjunction with submission of reports, prior to sign-off on a DD250.

|                                |                 |
|--------------------------------|-----------------|
| G. PREPARED BY: David Forsgren | I. APPROVED BY: |
| H. DATE: 07 May 2003           | J. DATE         |
| DD FORM 1423-E, MAY 99         | PAGE_1_ OF _1_  |